

AerieHQ Teacher Classroom Checklist

AerieHQ school resource. Built for authorized school-managed instructional use.

Daily launch checklist

- Open AerieHQ teacher dashboard.
- Select or create the class room.
- Import/paste the class roster.
- Verify student Chromebook sign-in.
- Confirm students appear as Joined or Waiting.

Classroom control checklist

- Push instructional website.
- Start Focus Mode if needed.
- Close off-task tabs when appropriate.
- Use private message before escalating.
- Use lock screen only when instructional attention is needed.

End-of-period checklist

- End Focus Mode.
- Unlock any locked students.
- End the class session.
- Have students sign out of shared Chromebooks.

Note: Schools should review privacy, student notice, and data-processing documents with their internal leadership and legal counsel before broad deployment.